



Broward Teachers Union

Engaging & Empowering Educators

In-service Points Requirements For Steward Leadership Program

1. Completing the steward activities below will assist in the completion of the **Steward Checklist**.
2. In 2023-2024 the following activities must be completed and turned in on or before the due dates to receive **38 in-service points**.
3. All steward Activities are located on the BTU website at BTUonline.com.
4. In-service points **will not be AWARDED** if **ALL** assignments **are not** turned in by the due date.
5. All activities **MUST be completed in order to receive in-service points**.

Steward Activity	Turn In Paperwork By:
1. Back to School Informational Meeting for both Members and Potential Members. Explain what you are doing to know the staff of your school. (Members, potential members, admin, clerical, etc.)	September 22, 2023
2. Developing Your Faculty Council	October 27, 2023
3. BTU Bulletin Boards	November 17, 2023
4. Empower Yourself and the Membership! Write an email/letter to School Board members supporting BTU's position on an issue concerning: Members; Students; or Legislation.	December 15, 2023
5. Reaching Out to your Field Rep, schedule a meeting for your field rep to come out to your school.	January 18, 2024
6. Share the Love: Let's see how many members you can recruit! Tell us what you are doing to explain to your staff why union membership is a must.	February 23, 2024
7. Participate in the Thanksgiving Food Drive; Holiday Toy Drive (Holiday Party); or attend a BTU social event.	March 15, 2024
8. Attend a school board meeting	April 26, 2024
9. Developing Your Professional Development Team	May 17, 2024
10. End Of the Year Survey (Must be completed to get points on LAB, Learning Across Broward)	May 23, 2024



A Union of Education, Technical Support, Charter School and Education Support Professionals

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*****Please send all completed Steward Activities to Shafeza Moonab at either SMoonab@btuonline.com or fax to 954-739-1803 (Attn. Shafeza Moonab) by the due dates above.**

Anna Fusco, President • Broward Teachers Union