



APPENDIX C
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

REQUEST FOR TRANSFER (INSTRUCTIONAL)

| | | | |
|------------------------------|------------------------|-------|------|
| Name: _____ | | | |
| (Last | First | MI) | |
| SS#: _____ | Phone No: (____) _____ | | |
| Address: _____ | | | |
| (Street | City | State | Zip) |
| Current Work Location: _____ | | | |

Current Assignment (grade level[s] and subject[s]):

Extra Curricular Activities/Coaching/Languages:

Desired assignment (grade level[s] and subject[s]) *(You must be certified in the subject to be considered)*:

Type of Transfer requested: *(see reverse for definition)*

Guaranteed Regular Hardship *(you must list reason[s])*

List school's name and location no. where you would like to transfer:
(Regular and Hardship may list only ten [10], Guaranteed may list ten [10])

| <u>School</u> | <u>Loc. No.</u> | <u>School</u> | <u>Loc. No.</u> |
|---------------|-----------------|---------------|-----------------|
| 1. _____ | _____ | 6. _____ | _____ |
| 2. _____ | _____ | 7. _____ | _____ |
| 3. _____ | _____ | 8. _____ | _____ |
| 4. _____ | _____ | 9. _____ | _____ |
| 5. _____ | _____ | 10. _____ | _____ |

NOTE: You will be considered only for the schools you have listed. Your transfer application can be submitted to Instructional Staffing any time between January 1 and December 31 of the current calendar year. Once received in Instructional Staffing, your request cannot be modified.

Employee's Signature

Date

Principal's Signature

Date

12/9/97; 12/3/98-#4087